

14<sup>th</sup> October 2019  
Ref: CW

Dear Parent/Carer,

**YEAR 11 PARENTS' EVENING**  
**Wednesday, 23<sup>rd</sup> October 2019**

I am writing to invite you to attend the Year 11 Parents' Evening which is being held on Wednesday, 23<sup>rd</sup> October **from 4.30 to 7.30 p.m.** This event provides you with the opportunity to speak to individual subject teachers regarding your son/daughter's progress.

To make your appointments please use our online booking system by visiting:

<https://litherland.parentseveningsystem.co.uk>

Appointments can be made from Monday, 14<sup>th</sup> October. The booking system will close at 3.00 p.m. on Wednesday, 23<sup>rd</sup> October. Should you wish to make any amendments after that time please contact the school office.

Please login with the following information:

Parent/Carer Title:

Parent/Carer Surname:

Student First Name:

Student Surname

Student DOB:

I would recommend that you book your appointments as soon as possible in order to secure a meeting with all your chosen subject teachers.

If you do not have access to the internet, please contact the school on 0151 214 3434.

Yours sincerely,

*C Wilson*

Mr C Wilson

Head Of Year 11