

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Secondary school-aged pupils not working towards formal qualifications this year	5 hours a day
Secondary school-aged pupils working towards formal qualifications this year	5 hours a day

Accessing remote education

How will my child access any online remote education you are providing?

Our main remote learning platform is Class Charts. Teachers will upload work, resources and links to educational websites ready for the pupils' normal timetabled lessons. Pupils also have access to other subject specific learning platforms such as Hegarty Maths and Doodle. They will be directed to these sites from Class Charts.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- As government laptops become available, we will contact pupils that we have no known access to devices.
- Devices are provided on a loan basis. These are to be signed out at the office. A signature is needed from both pupil and a parent or guardian.
- Printed materials can be collected from the office if pupils do not have online access
- Pupils can pass work to the office for marking and feedback if they have produced paper-based work. Pupils can also contact school to speak to a teacher if they need assistance with this work.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Recorded teaching in the form of video/audio recordings made by LHS teachers. All lessons are saved in Microsoft Stream and can be accessed at any time by pupils
- Recorded teaching from external sources such as BBC Bitesize and Oak Academy
- Set work in the form of written tasks, quizzes and creative tasks
- Printed paper packs produced by teachers (e.g. workbooks, worksheets)
- Textbooks, revision guides and reading books pupils have at home
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Long-term project work and/or internet research activities
- Live events such as Question and Answer drop in sessions.
- Live teaching opportunities with recordings of the session so that pupils with a limited access to a device can watch at a later time.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Parents are expected to encourage their children to take part in the home learning activities. Teachers and staff are available by email or phone to advise parents if needed.
- Parents are encouraged to help their child follow their usual timetable to help to structure to their day. However, we have made the dates for work to be submitted longer so that families have the flexibility to change the order of the work over the week if this is what suits their routine. We ask for the work to be uploaded by the end of the week.
- Parents will discuss their child's engagement during the weekly phone call from their tutor.
- Parents will encourage their children to submit their work in Class Charts after the lesson time. Pupils should upload their work even if incomplete. They do not need to fully complete the task if it takes longer than the set time.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers will check the engagement of the pupils on a daily basis using Class Charts. As a school we will know that your child has engaged in work through their submissions to class charts, use of Hegarty Maths and Doodle activities.
- At the end of each week, teachers will make a judgement if the child has engaged with their subject. This information will be used to inform the weekly phone call to parents. Individual teachers or Heads of Departments may also contact home if children are not engaging in their subjects.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Feedback will be given through Class Charts for most subjects. Email can also be used for feedback.
- Feedback will be given as per the school policy:
 - Light touch marking (motivational comments, short suggestions for improvement) will be given once a fortnight for subjects that have one or two lessons a week. Subjects with three or more lessons a week will use light touch marking for a minimum of once weekly.
 - In depth marking – this will give information of what went well and direction for how to improve their work. This will be given once every six weeks for subjects with one or two lessons a week. For lessons with three or more lessons a week, this will be once every three weeks.
- This is our minimum requirement for marking, you may find that your child receives more feedback than this.
- Online platforms such as Hegarty Maths and the use of Microsoft forms for quizzes and tests will also provide automatic marking of work.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

In this section, please set out briefly:

- The SENDco and subject teachers are in contact with parents and guardians at home and will advise as and when needed on how to access tasks or give support as and when needed.
- Staff are providing feedback on receipt of submitted work specific to the child's needs
- SEND children have access to a place in our Rainbow groups if it is appropriate for them to work in school.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Pupils self-isolating will be set work on Class Charts and receive feedback as stated above.

AHOY and HOY will be in contact with pupils to ensure they have internet access or paper-based work.